

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year (for example 2013-14)

2012-13

I. Details of the Institution

1.1 Name of the Institution

WOMENS COLLEGE CALCUTTA

1.2 Address Line 1

P-29 KSHIRODE VIDYAVINODE AVENUE

Address Line 2

-

City/Town

KOLKATA

State

WEST BENGAL

Pin Code

700003

Institution e-mail address

womenscollegerkolkata@gmail.com

Contact Nos.

DR. MAHUA DAS 9836896634

Name of the Head of the Institution:

DR. MAHUA DAS

Tel. No. with STD Code:

(033) 2554-4540

Mobile:

DR. MAHUA DAS 9836896634

Name of the IQAC Co-ordinator:

i)Dr. Madhumita Das
ii)Smt.Susmita Mitra

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID(For ex. MHC0GN 18879)

OR

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B++	82.5	2007	5years
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR 2007-08 17.11.2008
- ii. AQAR 2008-09 22.07.2009
- iii. AQAR 2009-10 16.08.2010
- iv. AQAR2010-11 19.09.2011
- v. AQAR 2011-12 18.10.2012

1.9 Institutional Status: 2012-13

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

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1.11 Name of the Affiliating University (*for the Colleges*)

University of Calcutta

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc NA

NA

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC: 2

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- The IQAC cell regularly reviewed the academic plan for all departments and checked the progress from time to time.
- Additional classes were arranged as necessary.
- Faculties were encouraged to pursue research activities.
- Additional leave was arranged for them as and when necessary.
- Regular updates of their progress were taken from them.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action for 2012-13

A) Curriculum Aspects

- Courses affiliated to Netaji Subhash Open University and IGNOU are to continue.
- College will continue to be study centre of PG courses of V.U. (DDE).
- The college has applied to UGC for an exclusive department of Women's studies.

B) Teaching Learning

Teachers of different departments are interested in teacher exchange programme.

Bengali **Hindi**
Bengali **English**
English **History**

Economics	Music& Geography
Philosophy	Sociology/Psychology
Education	Psychology

C) Research Consultancy and Extension

- As in Previous years the college plans to hold a number of seminars or workshops on various disciplines throughout the year.
- Several state level and National level seminars are to be held throughout the year.
- On 29th November, a memorial seminar will be held in memory of Prof. Swapna Mukherji founded by Prof. Arun Mukherji.
- The college plans to open Bengali PG on the occasion of the completion of its platinum jubilee celebrations.
- Students of different disciplines are to be encouraged to prepare seminar papers.
- Regular medical checkups of students and children of Srijan are to continue.
- Students are to be encouraged to prepare departmental projects, magazines and wall magazines as in previous years.

D) Infrastructure and Learning Resources

- The college will open five rooms at the 4th floor of the college building as new classrooms.
- Journals and books are to be donated by all departments to the general and seminar library.

E) Student support and progression

- Career counseling workshops for final year students.
- Psychological and legal aid cells are to continue functioning.

F) Organisation and Management

- To explore the possibility of further resource generation.
- College premises are to be rented out for public examinations.
- Library to be further digitised.

G) Healthy Practices

- Activities of different clubs to be expanded.
- Teachers of Srijan are to continue their MSW course under Netaji Subhash Open University.
- Non conventional courses like Spoken English and Computer Training are to be continued and some new courses are to be introduced.
- Establishment of an Ambedkar cell for minorities and economically weaker sections of society.
- Up gradation of existing Legal aid clinic.
- Extension of community welfare activities through college units of NSS and Srijan
- Establishment of a cultural activity centre.

Achievements

A) Curriculum Aspects

- These courses are continuing.
- Study centre of PG courses of Vidyasagar University (DDE) is continuing.

B) Teaching Learning

- Teacher exchange programme has successfully taken place.

C) Research consultancy and extension

- Following seminars and workshops held (list attached)
- Prof. Swapna Mukherji Memorial Lecture delivered on 02.12.2012 .
- Arrangements for international seminar on Music were finalized. Scheduled to be held on 23.08.2013.
- Regular medical check-up was conducted for students of the college and children of Srijan.
- Students prepared different projects, wall magazines and seminar papers throughout the year.

D) Infrastructure and learning resources

5 rooms on roof of the college building were inaugurated.

- Journals and books were donated to general and seminar library by different departments.

E) Student support and Progression

- Career counseling workshop for final year students was held and many of them have been placed in different organization.

F) Organization and Management

- College premises were rented out for different public examinations for further resource generation.

G) Healthy Practices

1) Community outreach programme

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

NA

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	15			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate	02(Spoken English and Computer Learning)			
Others	Pol.sci ence/Journalism/Sociology -Human Rights			
Total	17			
Interdisciplinary	2	2		
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	15

1.3 Feedback from stakeholders* Alumni

Parents
 Employers
 Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

Students Feedback on different aspects of College

Aspects	Students Feedback in grades	In %
Teaching-Learning	A	75
Completion of Syllabus	A	70
Consultancy	B	60
Canteen	C	55
Campus	A	72
Toilets	C	50
Classrooms	B	65
Library	B	65
Teacher-Student Relation	A	80
Laboratory facility	B	62
Computer Access	C	50

A- 70 and above; B-60-70; C-50-60

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Regular Updation of C.U syllabus as per C.U. mandate

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent

Total	Asst. Professors	Associate Professors	Professors	Others
22	10	11	-	-

faculty

(including principal)

5

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
NIL	11								

2.4 No. of Guest and Visiting faculty and Temporary faculty

26

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended			20
Presented papers			08
Resource Persons			02

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Regular Tutorial classes , Interactive sessions with students, student seminars , Debates etc. Throughout the year.

2.7 Total No. of actual teaching days during this academic year 2012-13

235

Academic Calendar -2012-2013

1st July (Sunday)	Holiday
2nd July (Monday)	College Foundation Day
3rd July (Tuesday)	College Reopens after Summer Recess
9th August (Thursday)	Janmastami
15th August (Wednesday)	Independence Day
20th August (Monday)	Id-ul-Fitre
End of August	UGC Seminar By Dept.of English & Pol Science
17th September (Monday)	Viswakarma Puja
24th September (Monday)	N.S.S Day
End of September	UGC Seminar By Dept. of Journalism, Philosophy & Sociology
2nd October (Tuesday)	Gandhi Jayanti

15th October (Monday)	Mahalaya
17th October (Wednesday)	Annual Social
20th October (Saturday)	Puja Vacation Commences
19th November (Monday)	College Re-opens
22nd November (Thursday)	Jagadhatri Puja
25th November (Sunday)	Muharram
26th November (Monday)	IInd Yr Hons Mid –Term Test
27th November (Tuesday)	1st year Mid-Term Hons
28th November (Wednesday)	Guru Nanak’s Birthday
29th November (Thursday)	III rd Year Mid-Term Hons
30th November (Friday)	Swapna Mukherjee Memorial Lecture
3rd December (Monday)	III rd Yr Mid-Term Hons
4th To 10th December	I,II,III rd Yr Gen Mid Term
11th, 12th , 13th December	I,II,III rd Yr Gen Mid Term Practical
14th December (Friday)	College Picnic
21st December (Friday)	Heats
22nd December (Saturday)	Sports
25th December- 31st January	Winter Recess
1st January, 2013(Tuesday)	New Year’s Day
2nd January (Wednesday)	College Reopens
4th January (Friday)	Parent Teacher Meeting (Ist & IIIrd Year)
8th January (Tuesday)	Parent Teacher Meeting (II nd Year)
12th January (Thursday)	NYD PROGRAMME National Youth day
14th,16th,18th,21st January	IIIrd Year Test (Hons)
14th January – 19th January	IIIrd Year Test (General)

18th,21st,22nd January	All Practical Exam (IIIrd Yr)
23rd January (Wednesday)	Netaji's Birthday
24th January (Thursday)	University Foundation Day & Id
25th January (Friday)	Maghotsav
26th January (Saturday)	Republic day
2nd February (Saturday)	Founder Principal's Birthday
11th Feb (Mon) & 13th Feb(Wed)	IInd Yr Test (Hons)
15th February(Friday)	
16th February(Saturday)	Saraswati Puja
18TH,19TH,20TH,21ST ,22ND,25TH	IInd Year General Test
23rd ,26th ,27th February	IInd Year Prcatical
10th March (Sunday)	Mahashivratri
12th,14th March	1st Yr Hons Test
15th,16th,18th,19th,20th ,21st March	1st Yr Gen Test
22nd,23rd March	1st Yr Practical
27th & 28th March	Doljatra & Holi
29th March (Friday)	Good Friday
30th March(Saturday)	Easter Saturday
7th April (Sunday)	World Health Day
14th April (Sunday)	Chaitra Sankranti & Ambedkar's Birthday
15th April (Monday)	Bengali New Year's Day
1st May (Wednesday)	May Day
9th May (Thursday)	Rabindra Jayanti
16th May-1st July	Summer Recess
5th June (Tuesday)	World Environment Day organized by NSS

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Open Book Examination in different departments.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board ✓ of Study/Faculty/Curriculum Development workshop

	01*	
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* Swati SenGupta- HOD (Philosophy)

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A/B.SCPART-I (HONS) B.A/B.SC PART-I (GENERAL)	448	NA	9	364	33	90.62%
B.A/B.SCPART-II (HONS) B.A/B.SC PART-II (GENERAL)	364 176	NA NA	16	311	23 152	96.15% 86.36%
B.A/B.SCPART-III (HONS) B.A/B.SC PART-III (GENERAL)	253 213	NA NA	4	231	17 180	99.60% 84.50%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

IQAC monitors students' academic performance by conducting Mid-Term and Final Test, following the University pattern; Parent Teacher meetings are held to involve the guardians in the academic progress of student.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programme	
HRD programmes	

Orientation programmes	
Faculty exchange programme	16
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	9	3	NA	NA
Technical Staff	1	NA	NA	NA✓

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC constantly encourages teachers to pursue research activities. Additional leave for this is arranged for them as and when required.

3.2 Details regarding major projects NA

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	3	×		3
Outlay in Rs. Lakhs	Rs 2,95,000/		Rs 2,95,000/	

3.4 Details on research publications

	International	National	Others
Peer Review Journals		4	
Non-Peer Review Journals		5	
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications: Nil

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	1.DR. MAHUA DAS	UGC	1,50,000	1,50,000
	2.DR. INDRANI SEN		1,50,000	1,50,000
	3.SMT.SUBHRA BANDOPADHYAY		98,750	98,750
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. × Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from NA

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges NA Autonomy CP DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by Inst.

Level	International	National	State	University	College
Number			3		1
Sponsoring agencies			2=UGC 1=WCC		College

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs : NA

From Funding agency Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

1. Dr. Indrani Sen – Sangeet Samman by W.B. Govt.
2. Mala Kumari Gupta – Best Programme officer of NSS during 2012-13
3. Womens College Calcutta – Best special NSS Camp

Total	International	National	State	University	Dist	College
			01			

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones) Nil

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events: University level State level

National level International level

3.22 No. of students participated in NCC events: NA

National level University level State level
International level

3.23 No. of Awards won in NSS: Rumeli Roy, III rd year Honours Student

National level University level State level
International level

3.24 No. of Awards won in NCC: NA

National level University level State level
International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other
Community Service - Srijan

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. Srijan activities – Participated in different cultural programmes organised by Women’s College, Calcutta activities of NSS and sports organised by the Sports Committee , Women’s College , Calcutta.
2. NSS- REGULAR ACTIVITIES
 1. World Environment Day observed on 5th June 2012.

2. NSS volunteer participated in the Seminar organised by NSS wing of C.U on Independence Day, 15th Aug 2012.
3. Campus cleaning on Teacher's Day, 5th September 2012.
4. NSS Day observed on 24th Sept, 2012. Medical camp for volunteers, local slum children and women.
5. Republic Day observed on 26th January, 2013.

NSS- SPECIAL CAMP

1. Canteen cleaning and Tree plantation.
2. Locality Suvey in slum area (Health and Hygiene Awareness)
3. Seminar (speaker: Dr. M. Dasgupta , Assist. Professor, Dept. Of Law , C.U)
4. Locality survey in neighbouring slum (Socio Economic Condition)
5. Medical camp
6. Survey of old age home "ASHA NIKETAN"
7. Seminar on Food and Cancer(Speaker : Dr. Sankar kumar Nath, Senior Prof. Of Oncology,R.G.Kar Medical College and Hospital)
8. Sit and Draw and Recitation competition for slum children.
9. Educational Excursion at INDIAN MUSEUM for slum children and NSS volunteers
10. Cultural Program by NSS volunteers and slum children
11. Prize distribution etc.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	19000sq.ft	NA	NA	1
Class rooms	23	-	-	23
Laboratories	4	1	college	5
Seminar Halls	1	-	-	1
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	-	UGC	-
Value of the equipment purchased during the year (Rs. in Lakhs)	13,02,264/-	17,01,303/-	UGC	30,03,567/-
Others College Renovation, Furniture & electrical fitting	22,69,298/-	33,39,171/-	UGC,G.W.B.COLLEGE	56,08,469/-

4.2 Computerization of administration and l

Partially Computerised

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	25279	Rs	363	Rs	25606	Rs
Reference Books	562	1500000/-	100	102067/-	554	1600000/-
e-Books	-		51746	Rs	51746	Rs
Journals	2	Rs 870	-	5000/-	2	6000
e-Journals	-		2154		2154	
Digital Database	9550		1000		10550	
CD & Video			2	-	2	-
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing								
Added	7	3	3					
Total								

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

1 computer in teachers room, 2 in library, Laptop for every department for use of teachers and students as required.
Computer training centre for student and teachers.

4.6 Amount spent on maintenance in lakhs :

i) ICT	
ii) Campus Infrastructure and facilities	3339171
iii) Equipments	171303
iv) Others	-
Total :	3510474

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC alerted every department to enhance student support services like remedial classes, career counselling etc. Other student support services are computer trainee, spoken English etc. Take-up student feedback , student Aid Fund.

5.2 Efforts made by the institution for tracking the progression

College takes regular student feedback. There is also a grievance redressal cell.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others (Distance in UG &PG)
1809	Nil	-	1000

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men	No	%	Women	No	%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1606	65	10	12		1693	1708	75	5	21		1809

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

NA

No. of students beneficiaries

NA

5.5 No. of students qualified in these examinations NA

NET SET/SLET CAT GATE

IAS/IPS et State PSC UPSC Others

5.6 Details of student counselling and career guidance

1. Academic counselling of students is done on regular basis by each departmental faculty.
2. A Psychological counselling cell exists where 2 faculty of psychological department care to the mental disorder of the student.
3. Career guidance is given by teacher to the outgoing student.
4. Legal and cell looks after legal problem of the individual students.

No. of students benefitted

300

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	3 students in the department Of Mass Communication & Journalism.

Placement

Mass communication & journalism

1 SUMANA DAS As an Intern in Kolkata TV

2 DEBLINA GANGULY As an Intern in Kolkata TV

3 SAYANI CHATTERJEE Reporter Bhorer Barta

5.8 Details of gender sensitization programmes

NA

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

✓

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	87	67600/-
Financial support from government	Kanyashree 84 Sc/St/OBC 2	As per Govt. Norms As per Govt. Norms
Financial support from other sources		
Number of students who received International/ National recognitions		

5.10 Student organised / initiatives

1. Students of Food & Nutrition held food fair exhibited nutrition and mouth – watering items.
2. Children of Srijan exhibited hand-made handicraft item

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students Activities through NSS & Sriian

- 5.13 Major grievances of students (if any) redressed:-
1. A common room for students was constructed within the college premises (Green House)
 2. College Canteen was upgraded.
 3. Students’ toilets were renovated.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The College was founded in 1937 by Dr. D.L Dey with the noble purpose of educating & uplifting the women folk of Calcutta. Today it is the only day – college for women in this locality.

The vision of the college is to spread higher education among the women of all strata of society the economically backward, in particular. Thereby the college aims at empowering women to become independent, self-reliant, confident and enlightened. The teachers & students of the college undertake the mission to contribute towards the development of the status of women in society.

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

As per C.U Syllabus

6.3.2 Teaching and Learning

Smart classroom, Library up gradation, seminar library up gradation.

6.3.3 Examination and Evaluation

Mid-Term & Final Tests taken annually

6.3.4 Research and Development

Teachers are encouraged to pursue research activities and present seminar papers. A senior teacher – Dr. Indrani Sen was a resource person in C.U. organised Orientation Program.

6.3.5 Library, ICT and physical infrastructure / instrumentation

1. Library computerisation is continuing.
2. 1 Laptop allotted for each department.
3. 1 computer in teachers room, 2 in library with internet facilities for teachers & student.

6.3.6 Human Resource Management

H.R is managed by the Accountant and Head Clerk of the college.

6.3.7 Faculty and Staff recruitment

As per UGC and College Service Commission (CSC) norms

6.3.8 Industry Interaction / Collaboration

NA

6.3.9 Admission of Students

- Teachers of each department and the non teaching staff are closely included in admission process.
- Plans for online admission system.

6.4 Welfare schemes for

Teaching	Women 's college Co-operative society
Non teaching	
Students	Student Aid Fund

6.5 Total corpus fund generated

Rs 2,51,143

6.6 Whether annual financial audit has been done Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative	YES	K.Prasad & Co. Chartered Accountant (Appointed by the Govt.of W.B)	YES	S.C Mondal&co (college Appointed Chartered Accountant Firm)

6.8 Does the University/ Autonomous College declares results within 30 days? NA

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

- Alumni association "Chirantani" contributes to Srijan from time to time.
- They hold regular meetings & get-togethers in the college.

6.12 Activities and support from the Parent-Teacher association

Parent-Teacher meetings are regularly held after every college examination. Results of their wards are discussed for the benefit of the students

6.13 Development programmes for support staff

UGC sponsored program and Seminar on " IT Knowledge Up gradation " at Kolkata.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Development of greenery on the college campus and on the pavement on both sides of the college entrance in association with Forest Department Govt. Of W.B

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

Microphones, White boards, LCD Projectors

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Achievements

A) Curriculum Aspects

- These courses are continuing.
- Study centre of PG courses of Vidyasagar University (DDE) continuing.

B) Teaching Learning

- Teacher exchange programme has successfully taken place.

C) Research consultancy and extension

- Following seminars and workshops held (list attached)
- Prof. Swapna Mukherji Memorial Lecture delivered on 02.12.2012 (speaker And date)
- Arrangements for international seminar on Music were finalized. Scheduled to be held on 23.08.2013,
- Regular medical checkup was conducted for students of the college and children of Srijan.
- Students prepared different projects, wall magazines and seminar papers throughout the year.

D) Infrastructure and learning resources

- 5 rooms on roof of the college building were inaugurated.
- Journals and books were donated to general and seminar library by different departments.

E) Student support and Progression

- Career counseling workshop for final year students was held and many of them have been placed in different organization.

F) Organization and Management

- College premises were rented out for different public examinations for further resource generation.

G) Healthy Practices

- Non conventional courses are continuing - computer, spoken English.
- Community welfare activities through college unit of NSS and Srijan Continued.(Reports attached)

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Community Outreach Programme

2. SC/ST Cell

1. Community Outreach Programme- NSS and SRIJAN

Objective: The college as a part of its community welfare service runs a government registered NGO, called Srijan Centre for Community Welfare with around 35 beneficiaries. The objective of this scheme is to ameliorate the poverty-stricken condition of the children residing in the neighbouring slum. We aim to enrich them academically, culturally and provide them with a clean and healthy environment.

The college also runs the NSS successfully since 2009 with the motto of social service to the community.

The Context: The idea of Srijan was conceived to serve the children of the neighbouring slum. Some of our ex-students were motivated to cater to their needs and thereby Srijan was formed in 2003.

The Practice: Srijan has a dedicated team of teachers, who are the ex-students of our college and are guided by the teachers of our college. Regular classes are held. The students are helped in their academic pursuits and they are taught music, dance, painting, handicrafts and drama. The more talented students are sent to various institutes for advanced lessons. During the festival months, they are given new clothes, sports equipment.

The NSS organizes sensitization camps for women, health check up programmes, women-centric seminars, green campus, outdoor surveys and counsellings in health and hygiene in the vicinity.

Evidence of Success: The centre is running since 2003 and presently has 35 beneficiaries. They hold exhibitions, and annual shows, participates in various cultural programmes and competitions, on a regular basis. They are also taken out for picnics, excursions, pandal hoppings during the Pujas. They also participate in college sports.

Problems encountered and Resources Required: The main problem encountered is to keep the students interested in such academic and cultural activities for long, since their financial background demands them to forsake these activities and join into various kinds of odd jobs

for a paltry sum of money. Many become victims of drug addiction, early marriage, domestic violence, and so on.

The NGO does not get any financial support from any external agency.

Contact Details:

Smt Sanghita Bhattacharya, Department of Economics; Smt Rakhi Banik, Department of Political Science.

NSS: Dr. Mala Kumari Gupta. HOD , Department of Sanskrit. Smt. Ubhoy bharati Mukherjee. Department of Political Science.

2) Ambedkar Cell for Minorities:

SC/ST cell with the above name was formed to cater to the needs of the students of backward sections, in particular. The Government order was received on 22.09.2004 from which the cell started functioning with the following members.

Faculty

- Dr. Sunanda Ghosh (Principal)
- Jayasree Bhattacharya (HOD English)
- Anjana Ganguly
- Jhumpa Biswas
- Dr. Dipti Chakroborty

Ofiice

- Sajal Das

Student:

General Secretary, Students' Union

Nominees:

- P.K.Maity (Nominated by Calcutta Municipal Corporation)
- Manoj Mitra (Nominated by Government of West Bengal)

Achievement:

- At the beginning of the session 2012-13, the names of the students belonging to SC/ST category (approx. 30 in number) were enlisted.
- A group-discussion on the glaring issues regarding social equality and casteism was held.
- On 14th April, the birth anniversary of Dr. Ambedkar was celebrated.

7.4 Contribution to environmental awareness / protection

1. Celebration of International Environment day on 5th June 2013 by planting new saplings.
2. Frequent Campus cleaning programmes were organised by NSS.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

<p><u>SWOT ANALYSIS</u></p> <p><u>STRENGTH</u></p> <p>Very strong and dedicated faculty. Regular classes. Discipline and secure environment within college campus. Only day college for women in this locality. Accessible to women from different backgrounds.</p> <p><u>WEAKNESS</u></p> <p>Space constraint for further development of the college.</p> <p><u>OPPORTUNITY</u></p> <p>Many public exams being held here to mobilise resources . There is some open area which can be utilised.</p> <p><u>THREAT</u></p> <p>In future college has to mobilise maximum financial resources to become self financing.</p>
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8.Plans of institution for next year

1. Netaji Subhash Open University & Vidyasagar University (DDE) study centre to continue.
2. Teacher exchange program to continue.
3. Seminars and workshop on various disciplines.
4. Swapna Mukherji Memorial seminar to be held.
5. P.G courses in Bengali to be opened shortly.
6. Regular medical checkups of students and children of Srijan to continue.
7. Students to put up projects Seminars etc.
8. Journals and books to be donated by the general seminar and libraries.
9. Career & psychological counselling–workshop to continue.
10. Library to be further computerised.
11. College premises to be rented out for public exams for resource generation.
12. Non conventional courses to continue.
13. Community welfare activities to continue-NSS&Srijan.
14. There are plans for pg courses in other department.

Name _____

Name _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC
